

INFORMATION FOR APPLICANTS



THE PRINCIPAL AIM OF THE ASSOCIATION IS TO SUPPORT AND PROMOTE THE GENERAL WELLBEING OF FORMER AND CURRENT SERVICE PERSONS AND THEIR FAMILIES.

IN ADDITION, THE ASSOCIATION SEEKS TO FOSTER COMRADESHIP, RESPECT AND TRUST AMONG ITS MEMBERS AND THE WIDER COMMUNITY.

NAME: Warkworth and Districts Returned and Services Association Inc (short title; Warkworth RSA)

ADDRESS: 28 Neville St, Warkworth, Auckland 0910, www.warkworthrsa.co.nz

TELEPHONE: 09 425 8568

EMAIL: office@warkworthrsa.co.nz or manager@warkworthrsa.co.nz

BANK ACCT: ANZ 01 0482-0009613 00

OPERATING HOURS:	Monday and Tuesday	12.30pm to 8.00pm
	Wednesday	11.00am to 9.00pm
	Thursday	11.00am to 10.30pm
	Friday	11.00am to 11.30pm
	Saturday	11.00am to 10.00pm
	Sunday	3.00pm to 7.00pm

NOTE: The duty manager has the authority to close the bar & clubrooms where attendance is sufficiently low to warrant it.

CLUB FACILITIES

- LICENSED BAR:** Our bar offers a range of non-alcoholic and alcoholic beverages at reasonable prices. Discounts are available depending on the level of subscription fee. Alcoholic beverages cannot be served to persons under the age of 18.
- RESTAURANT:** Meals may be purchased from a varied menu on Thursday and Friday from 5.30pm. For bookings, telephone 09 425 8568 Ext 2.
- GAMING MACHINES:** The gaming room has 14 machines of various types that offer substantial jackpots. Only persons over the age of 18 may enter the gaming room or use the gaming machines.
- ACTIVITIES & GAMES:** The RSA has facilities and in-house groups that cover a range of indoor and outdoor activities including a library, pool / snooker, darts, fishing, housie, etc.
- RAFFLES / PRIZES:** Meat and grocery raffles are held every Friday at 5.15pm. In addition, seasonal raffles are held throughout the year, i.e., Christmas, Easter and mid-winter.
- A membership cash prize draw is also held every Saturday at 6.00pm. To receive the prize, the name that is drawn must be of a current, financial member, present in the clubrooms at the time of the draw and must have their valid membership card with them at that time.

COURTESY VEHICLES: The association has two courtesy vehicles available for use by members to assist them with medical and hospital appointments as well as various RSA activities. A poster listing recommended donation rates is displayed on the club rooms noticeboard.

MEMBERSHIP TYPES AND MINIMUM ELIGIBILITY

MEMBER: Any NZ citizen or permanent resident of good standing.

RETURNED MEMBER: Persons who have served for NZ or Commonwealth Defence Forces in any operational military theatre or United Nations mission. Proof of theatre or mission service must be provided.

SERVICE MEMBER: Persons who have served or are serving as a uniformed member of the NZ or Commonwealth Defence Forces, NZ Police and NZ Cadet Forces but without 'returned' service qualification. Proof of uniformed service must be provided.

COUPLES MEMBER: As for a member and shall consist of a member with a partner. This may be combined with other membership types.

YOUTH MEMBER: As for a member but under the age of 18 years. Youth members cannot be served alcoholic beverages. No subscription fee.

PROVISIONAL MEMBER: As for a member but for a period of 1 calendar month only. This membership will expire after 1 month and cannot be extended although the member may be invited to apply for membership of any other relevant type. No subscription fee.

SUBSCRIPTION LEVEL: Two levels of subscription fee are offered which may apply to any membership type except youth and provisional. The GOLD and PLATINUM levels give the member discounted prices for all drinks purchased over the bar. Where GOLD gives a standard discount, PLATINUM offers a greater reduction and is particularly suitable for the more frequent user of the association facilities. Fee details are shown on the application form.

REGULAR EVENTS AND ACTIVITIES

RAFFLES / PRIZES: Meat raffles – every Friday at 5.15pm. 3 draws with multiple meat packs in each. Grocery raffles – every Friday after meat raffles. 4 draws with 2 prizes in each. Members cash prize draw – every Saturday at 6.00pm.

MUSIC / SHOWS: Live music – every Friday – 6.30pm to 9.30pm. No cover charge. Tribute band shows – periodic throughout the year. Limited cover charge and bookings essential.

POOL: Business House (seasonal) – Monday to Wednesday (as required) – 7.00pm start
Ladies – every Thursday – 1.00pm to 3.00pm.
Interclub and tournament (seasonal) – Sunday – start times vary.

SNOOKER: Every Wednesday – 12.30pm to 4.00pm.

DARTS: In house – every Thursday – 7.00pm to 10.00pm.
Interclub (seasonal) – Saturday – start at 2.00pm.

HOUSIE: Every 2nd Wednesday – 1.30pm to 2.30pm.

FISHING: Summer only. Periodic events and activities as conditions permit. The fishing group coordinator will advise whenever these activities are planned.

COMMUNITY GROUPS: Various community-based groups use the RSA facilities for regular or periodic activities such as the Lions Club, Masonic Lodge, Senior Net, Civil Defence, etc. Participants in such groups are encouraged to visit the RSA club rooms and join the association. Community groups are also encouraged to utilise the club room facilities for their various activities and events.

PRIVATE FUNCTIONS: Members are encouraged to utilise the club facilities for private functions, i.e., birthdays, receptions, etc, where that function does not adversely impact on normal association operations. Enquiries about such functions may be made directly to the manager at the association or emailed to manager@warkworthrsa.co.nz

LIBRARY: The library is located opposite reception and operates on an informal basis where members may borrow, exchange or donate books. There is also a limited range of puzzles and games available. Members are asked to return all borrowed items so they may be enjoyed by all.

CONDUCT

- ASSOCIATION RULES:** A full set of the Rules of the Warkworth and District RSA is available for viewing on the club room noticeboard. While members are welcome to study them in detail, they are requested not to remove the noticeboard copy from the premises.
- BEHAVIOUR:** An acceptable standard of behaviour within the club rooms is essential at all times. As stated in our aims, members are expected to show and foster respect to all.
- DRESS:** The general dress code within the club rooms is smart casual. Dress must be clean and tidy and no hats are to be worn. Head coverings that are worn for recognised cultural or medical reasons are excepted and the member is requested to register that requirement with their membership application (Comments / Notes – Line 2). In addition, where a particular theme may be attached to a specific club activity, the association executive may vary the dress code accordingly.
- GUESTS:** While guests of members are welcome in the club rooms, the host member is responsible for ensuring that their guests conform to the same standards of behaviour and dress as stated above. In addition, the host member is to ensure that the relevant RSA protocols and club conventions are observed and that the guest is registered in the visitors' book.
- CHILDREN:** Children are welcome in the club rooms but must be supervised by their guardian at all times while on the premises. For safety, they must wear footwear at all times and must not enter the bar or gaming room. Children may only use the pool tables or dart boards under the direct supervision of their guardian.
- SMOKING:** Smoking or vaping is not permitted in any indoor area of the club rooms. Smoking or vaping is only permitted on the designated outdoor balcony adjacent to the games room.

PRIVACY STATEMENT

The personal data provided to the Warkworth RSA is protected in accordance with the Privacy Act 2020. The Warkworth RSA uses the data to support the promotion and administration of the affairs of the association. In particular, the information provided when applying for membership is used for communication to the members on all association and sponsor activities

If any member does not wish their data to be used for such purposes, they should select 'Not Accept' in the comments section of the membership application form. In the absence of either selection, the member will be deemed to consent to the association using their data for the purposes stated above.

OUR PURPOSE

The RSA is a not-for-profit organisation. All monies gathered from its various business and fund-raising activities are targeted fully at coordinating support services to our Veterans and their Families, Returned Service Persons, Current Service Persons and Members. We seek to promote the general wellbeing of our members and to foster civic values within the association and the wider community.

Our Local Support Advisor is available to provide Veterans with guidance and mentoring to promote their general health and wellbeing.

RULES OF THE WARKWORTH RSA

A copy of the rules of the association is displayed on the clubrooms notice board. The references to rules given in this pack are outlines only and members are responsible for familiarising themselves with, and adhering to, the full rules. Members are required to have their membership card with them at all times while on the premises.

MANAGEMENT OF THE WARKWORTH RSA

The association is governed by an executive committee which is elected on an annual basis by the association membership. The executive committee consists of the following roles:

- President
- Vice President (x 2)
- Treasurer
- Committee Members (x 7)

In addition, the day-to-day management of the association is undertaken by a full time Secretary / Manager with the assistance of office and bar staff to ensure the smooth running of all association facilities and activities.

Whilst the day-to-day operations of the Warkworth RSA are managed by the Secretary / Manager, who reports to the Committee via the President and delegated staff, policy guidance and advice are developed and promulgated by the national office of the Royal New Zealand Returned and Services Association (RNZRSA) which is headquartered in Wellington. The Northern Districts group of the RNZRSA consists of all the individual associations from Warkworth north. Liaison with these associations at both business and social levels is a common theme of our operations as is that with our nearest group neighbour, the Auckland District RSA.